

Domain Name Registrar (Australia) Pty Ltd trading as Domain Registration Services ABN 28 708 398 783
Postal Address PO Box 13266 Melbourne 8010 Facsimile (03) 9370 0652 Telephone 1300 660 603
Email support@domainregistration.com.au Website www.domainregistration.com.au

AUTHORISATION FORM TO CHANGE DOMAIN NAME
REGISTRANT CONTACT EMAIL ADDRESS AND RE-ISSUE DOMAIN NAME PASSWORD

This form must be completed by the authorised registrant contact for the domain name as listed at <http://www.domainregistration.com.au/domains/whois/> or the principal of the registrant organisation.

DOMAIN NAME: _____

I <insert full name of authorised contact> _____

the licence holder or authorised contact for the domain name:

<insert domain name> _____

hereby request and authorise Domain Name Registrar (Australia) Pty Limited, also trading as Domain Registration Services to change the authorised Registrant contact e-mail address of the above domain name to:

<insert email address> _____

and re-issue the domain name password for the above domain name to the email address inserted above.

I warrant that I am authorised to make the above request as/or on behalf of the licence holder. I agree that Domain Name Registrar (Australia) Pty Limited is not responsible for any demand which may be made against me or Domain Name Registrar (Australia) Pty Limited by any party as a result of the change of domain name Registrant contact email address or the issue of the domain name password pursuant to this form and I agree to hold harmless and release Domain Name Registrar (Australia) Pty Limited from and against any claims.

Domain Name: _____

Name of organization: _____

Your Name: _____

Position held by you in the organization: _____

Your daytime telephone contact number: _____

Your email address: _____

Signature: _____ DATE _____

Witness Signature _____ DATE _____

Witness Name: _____

Witness Address: _____

PLEASE PRINT CLEARLY. IF WE CANNOT READ YOUR REQUEST WE WILL NOT BE ABLE TO PROCESS IT.

Step 1. Complete this form and have it signed by the owner of the organization or it's Chief Executive Officer, Chief Operating Officer, Managing Director, General Manager, Company Director, Company Secretary, Financial Controller or Chief Financial Officer. Have a witness also sign where indicated and fill in their name and address.

Step 2. Write a letter on the organisation's letterhead requesting that the data for the domain name be updated and the domain password be re-issued as set out in this form. This letter also needs to be signed by the licence holder/owner of the organization or it's Chief Executive Officer, Chief Operating Officer, Managing Director, General Manager, Company Director, Company Secretary, Financial Controller or Chief Financial Officer.

Step 3. Fax **BOTH** this completed and signed form and the signed letter on letterhead to Domain Name Registrar (Australia) Pty Limited's fax number **(03) 9370 0652** PLEASE NOTE; UNLESS FULL AND CORRECT DETAILS AND THE SUPPORTING REQUEST ON LETTERHEAD ARE RECEIVED, THIS REQUEST WILL NOT BE UNDERTAKEN